

BEST Collaboration Rubric



Self-awareness & Personal Responsibility

How am I building on my strengths, interests, and experiences when planning group tasks and working on my part?

I can...

suggest ways I will contribute my strengths to help with group tasks. *(With prompting)*



I can also...

choose my role and work to complete my tasks to help my group meet a shared goal. *(With guidance)*



I can also...

work with my group to analyze possible strategies and roles, choose the best approach to accomplish our shared goal, and complete my parts.



I can also...

reflect on what I learned working with my group when I used my strengths and challenged myself.



Communicating

Do I contribute my ideas clearly, listen respectfully, and encourage the participation of all group members?

I can...

take turns when sharing my ideas, giving suggestions, or listening to ideas shared by others. *(With prompting)*



I can also...

clarify or elaborate on my ideas when asked and ask others for more information about their ideas.



I can also...

provide additional support for my ideas and opinions and ask others to elaborate on their perspectives so I can better understand them.



I can also...

encourage everyone to participate by asking follow-up questions, giving relevant feedback, or showing appreciation for each person's contributions.



Decision-making & Problem Solving

How do I show that I value perspectives of others and am willing to work with others to resolve my personal challenges or conflicts between members?

I can...

compare my ideas to ideas of others and respond to questions that help me understand the similarities or differences. *(With guidance)*



I can also...

contribute my ideas to group planning and suggest ways to be fair when deciding on possible tasks. *(With guidance)*



I can also...

work with my group to agree on how to fairly assign tasks and roles *(e.g., figuring out how to use each person's ideas, strengths, or interests).*



I can also...

ask others to share different points of view when we are trying to find a way to resolve a conflict.



Contributing & Supporting

Do I contribute to group expectations by providing feedback on the work and ideas of others, completing my tasks, and assessing the quality of our results?

I can...

share my ideas and explain how they could help meet our group's expectations.



I can also...

ask for feedback on my ideas and give feedback to others based on group expectations and planning.



I can also...

meet group expectations for completing my individual tasks and contributing to the quality of my group's work.



I can also...

work with my group to give each other help and feedback to ensure the quality of our work meets group goals and success criteria.



Monitoring & Adapting

How do the members of my group evaluate our progress and determine when and how we should modify our approach to benefit the group?

I can...

reflect on my progress and reach out to others for feedback when needed. *(With prompting and guidance)*



I can also...

work with my group to identify challenges and look for possible solutions. *(With guidance)*



I can also...

affirm and build on ideas of others and help my group change our plan to improve our strategies or our processes.



I can also...

reflect with my group on progress we made and what we learned from working out problems or challenges together.

Emerging

Developing

Applying

Extending