

How well did we collaborate?

A TEAM/PEER SELF-ASSESSMENT TOOL

This survey tool is designed for groups of students to use in assessing how well their collaborative group worked together in five key areas: taking personal responsibility; communicating; decision making and problem solving; contributing and supporting; and monitoring and adapting.

Two options for tool use:

- Invite students to complete the survey confidentially and independently. Then compile the group’s responses. The group’s aggregate results can then be shared and discussed.
- Invite students to use the tool to guide a group discussion.

| | How did our group do? | Never/Rarely | Some of the Time | Most of the Time | All the Time |
|--|--|--------------|------------------|------------------|--------------|
| Self-Awareness & Personal Responsibility | Group members volunteered to take on tasks or responsibilities. | | | | |
| | Group members took responsibility for their part of the project or activity. | | | | |
| Communicating | Group members shared their ideas and opinions with the group. | | | | |
| | Group members listened carefully to others’ points of view. | | | | |
| | When group members shared their ideas, others asked questions or gave them feedback. | | | | |
| | Group members built off each other’s ideas. | | | | |

| | How did our group do? | Never/Rarely | Some of the Time | Most of the Time | All the Time |
|--|---|--------------|------------------|------------------|--------------|
| Decision-Making and Problem Solving | All members of our group had a say in team decisions. | | | | |
| | We worked as a team to plan out the group's tasks and responsibilities. | | | | |
| | Our group talked about different solutions or points of view. | | | | |
| | When we had disagreements, group members tried to find ways to agree or compromise. | | | | |
| | Group members seemed comfortable disagreeing with each other. | | | | |
| Contributing and Supporting | Group members were kind and respectful to each other. | | | | |
| | Group members gave compliments, appreciation, or credit to each other for their ideas or solutions. | | | | |
| | Group members helped others out when they were struggling, or there was a problem. | | | | |
| Monitoring and Adapting | Our group took time to talk about what was working and not working. | | | | |
| | Group members made suggestions for ways to improve our group's work. | | | | |